



Planning your Trip

RTS Check List:

4 weeks prior to your trip:

- Ensure you have read over the notice of responsibility and confirmation letter, and sent it by fax to us at 604-932-1844.
- Contact WASP (Whistler Adaptive Sports Program) for any physically or mentally disabled students coming to Whistler/Blackcomb
- Collect rental, lesson, and lift ticket information from students & adult chaperones

2 Weeks Prior:

- Send your first set of RTS School Trip Forms to wbschools@intrawest.com
- Let us know if you would like your tickets couriered, as we will use the 2 week out information. There is a \$15 courier fee.
- Collect any changes between two weeks and four days before your trip
- Make those changes on your forms
- Prepare deposit payment to be delivered upon arrival to RTS Staff

4 Days Prior:

- Double check that all information is correct & complete with the RTS School Trip Forms
- Re-email your forms at least 4 days before your trip with all changes made to wbschools@intrawest.com